

## **Contoocook Chamber of Commerce**

**June 1, 2017**

**Meeting began at 12:10 p.m. at Every Day Cafe.**

**In attendance:** Brian Cressy, LeeAnne Vance, Jan Hale, Susan Yonkers, and Sara Persechino

**May 9<sup>th</sup> meeting minutes approved unanimously.**

Need insurance quotes by the next BOD meeting. From Travers and Barton.

### **Business After Hours:**

- First/May After Hours was a success. More than 30 in attendance.
- Next After Hours will be held on Wednesday, June 21 from 6-8 p.m. at Marklin Candle.
  - LeeAnne will ask Christine to provide a door prize. Members will also be encouraged to provide door prizes even if they are not hosting the After Hours.
- Greenblott & O'Rourke—would like to do a “Lunch and Learn” in September to learn about small businesses and how they should be set up, prepared for taxes, insurance, etc. Business 101.

### **Budget:**

- Need to put together a budget that we can work from throughout the year.
- Components to include: marketing, insurance, supplies, website, nonprofit status
- LeeAnne and Jan will work on budget bones and this will be our big focus at the next BOD meeting.

**LeeAnne moved we set up a PO Box; seconded by Jan. Approved unanimously.** Will allow us to have a mailing address.

### **Financials**

- Jan presented a Profit & Loss report. We are in the black--\$1,483 in the bank. Still working to process credit card membership payments and owe for the Chamber Master software.

**Need to continue doing outreach to potential new business members.**

### **What's next:**

- **BOD will do an “email meeting” on Tuesday, June 20<sup>th</sup> in the morning to discuss the After Hours.**
- **Next Business After Hours will be held on Wednesday, June 21 from 6-8 p.m. at Marklin Candle.**
- **Next Chamber of Commerce Board Meeting will be held on July 6<sup>th</sup> at 12 p.m. at Country Fare Diner.**

**LeeAnne moved to adjourn at 12:45 p.m. Seconded by Sara. Approved unanimously.**